



Oakhill Primary School - Working together for a brighter future

**Accessibility Plan Sharing Information 2024-2027**

Environment Audit	Development needs/Actions	Refer to:	
<p><u>Information about school matters for parents/carers</u></p> <ul style="list-style-type: none"> <li>• Key information available on school website</li> <li>• Upcoming information available electronically via school messaging services DoJo and Parent Mail so that parents/carers can access this information at their convenience.</li> <li>• Support is available to parents/carers having difficulties accessing electronic based messaging services</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure any parents without access to Parentmail or DoJo receive all information via paper copies/ have alternate methods of payment or face to face communication via the office</li> <li>• Ensure that families new to the country or with some English are supported to be aware of messaging services and know how to use the translate function</li> </ul>	<p>Parents and carers will have full access to all school information.</p> <p>Parents and carers with work or other commitments will be able to access school information without coming into school.</p> <p>Parents without access to electronic messaging receive all appropriate information.</p>	<p>School information will be communicated to all parents and carers.</p>
<p><u>Information with sharing with key members of staff</u></p> <ul style="list-style-type: none"> <li>• Parents/carers will be able to consult their child's teacher, a member of the Senior Leadership Team or a member of the Pupil Support Team over any concerns or give any feedback as appropriate.</li> <li>• All key members of staff are accessible to parents/carers via DoJo</li> <li>• Member of Senion leadership Team and member of Pupil Support Team stationed at the gate at coming and leaving school time available for consultation or questions</li> </ul>	<ul style="list-style-type: none"> <li>• A member of SLT and Lead Learning mentor to be at the gate meeting and greeting at the beginning and end of the day.</li> <li>• Parents/carers to be invited to complete an anonymous on line questionnaire annually to give views on quality of information sharing.</li> <li>• Ensure that families new to the country or with some English are supported to be aware of messaging services and know how to use the translate function</li> </ul>	<p>Parents and Carers will have frequent opportunities to address any concerns or offer feedback.</p>	<p>Issues arising may be dealt with at the earliest opportunity.</p> <p>Feedback will be taken into account with planning of school life.</p>
<p><u>Information sharing with individual classes for parents/carers</u></p> <ul style="list-style-type: none"> <li>• Parents have access to a direct electronic messaging service with their child's teacher to share information and to receive information and updates</li> <li>• Support available to parents/carers having difficulties accessing electronic based messaging service</li> <li>• Translation access through messaging service</li> <li>• Weekly FaceBook posts from each class on School FaceBook page accessible to all parents/carers</li> <li>• Watch Me Learn sessions where parents/carers attend a lesson and see what their child learning</li> <li>• Class pages and subject information on the school website</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure that families new to the country or with some English are supported to be aware of messaging services and know how to use the translate function</li> </ul>	<p>Parents and carers will have an ongoing awareness of class learning.</p> <p>Parents and carers will be better able to support their child's learning at home.</p>	<p>Parents and carers will report that they are kept up to date with class learning.</p> <p>Parents and carers can take opportunities to support their child's learning.</p>

<p><u>Information sharing on children's progress</u></p> <ul style="list-style-type: none"> <li>• Twice yearly face to face parents' evenings with various timeslots to suit all families</li> <li>• One yearly written report on child's progress</li> <li>• Progress Reports sent out termly</li> <li>• Informal feedback through electronic messaging system or pre arranged meetings with key staff</li> </ul>	<ul style="list-style-type: none"> <li>• Ensure that families new to the country or with some English are supported to be aware of all information sharing opportunities and know how to use the translate function</li> </ul>	<p>Parents and carers will receive regular updates on progress.</p>	<p>Parents and carers will report that they know how their child is progressing.</p>
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