



Oakhill Primary School - *Working together for a brighter future*

Accessibility Plan Sharing Information 2024-2027

Environment Audit	Development needs/Actions	Refer to:	
<u>Information about school matters for parents/carers</u> <ul style="list-style-type: none"> Key information available on school website Upcoming information available electronically via school messaging services DoJo and Parent Mail so that parents/carers can access this information at their convenience. Support is available to parents/carers having difficulties accessing electronic based messaging services 	<ul style="list-style-type: none"> Ensure any parents without access to Parentmail or DoJo receive all information via paper copies/ have alternate methods of payment or face to face communication via the office Ensure that families new to the country or with some English are supported to be aware of messaging services and know how to use the translate function 	<p>Parents and carers will have full access to all school information.</p> <p>Parents and carers with work or other commitments will be able to access school information without coming into school.</p> <p>Parents without access to electronic messaging receive all appropriate information.</p>	<p>School information will be communicated to all parents and carers.</p>
<u>Information with sharing with key members of staff</u> <ul style="list-style-type: none"> Parents/carers will be able to consult their child's teacher, a member of the Senior Leadership Team or a member of the Pupil Support Team over any concerns or give any feedback as appropriate. All key members of staff are accessible to parents/carers via DoJo Member of Senior Leadership Team and member of Pupil Support Team stationed at the gate at coming and leaving school time available for consultation or questions 	<ul style="list-style-type: none"> A member of SLT and Lead Learning mentor to be at the gate meeting and greeting at the beginning and end of the day. Parents/carers to be invited to complete an anonymous on line questionnaire annually to give views on quality of information sharing. Ensure that families new to the country or with some English are supported to be aware of messaging services and know how to use the translate function 	<p>Parents and Carers will have frequent opportunities to address any concerns or offer feedback.</p>	<p>Issues arising may be dealt with at the earliest opportunity.</p> <p>Feedback will be taken into account with planning of school life.</p>
<u>Information sharing with individual classes for parents/carers</u> <ul style="list-style-type: none"> Parents have access to a direct electronic messaging service with their child's teacher to share information and to receive information and updates Support available to parents/carers having difficulties accessing electronic based messaging service Translation access through messaging service Weekly FaceBook posts from each class on School FaceBook page accessible to all parents/carers Watch Me Learn sessions where parents/carers attend a lesson and see what their child learning Class pages and subject information on the school website 	<ul style="list-style-type: none"> Ensure that families new to the country or with some English are supported to be aware of messaging services and know how to use the translate function 	<p>Parents and carers will have an ongoing awareness of class learning.</p> <p>Parents and carers will be better able to support their child's learning at home.</p>	<p>Parents and carers will report that they are kept up to date with class learning.</p> <p>Parents and carers can take opportunities to support their child's learning.</p>

<p><u>Information sharing on children's progress</u></p> <ul style="list-style-type: none"> • Twice yearly face to face parents' evenings with various timeslots to suit all families • One yearly written report on child's progress • Progress Reports sent out termly • Informal feedback through electronic messaging system or pre arranged meetings with key staff 	<ul style="list-style-type: none"> • Ensure that families new to the country or with some English are supported to be aware of all information sharing opportunities and know how to use the translate function 	<p>Parents and carers will receive regular updates on progress.</p>	<p>Parents and carers will report that they know how their child is progressing.</p>
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